

140 Staff Meeting On 15<sup>th</sup> June 2018 ✓

The staff meeting is held on 15<sup>th</sup> June 2018 at Board room 10:00 AM. It is started with a word & prayer as well. The main agenda behind the meeting is to discuss and fix the important dates for B.Ed Internal and final examinations, etc.

### Resolutions

- II<sup>nd</sup> Internal tests for B.Ed II<sup>nd</sup> Semester will be conducted in between 3<sup>rd</sup> from 3<sup>rd</sup> to 6<sup>th</sup> July.
- Semester exam for II<sup>nd</sup> Semester will be conducted from 26<sup>th</sup> July to 30<sup>th</sup> July.
- 3<sup>rd</sup> July will be fixed date for submission of the records for II<sup>nd</sup> Semester.
- The students will be going for teaching observations from 9<sup>th</sup> to 17<sup>th</sup> July.
- Alumni day will be observed on 7<sup>th</sup> July.

The meeting has been Completed Successfully.

Staff Secretary

D. Sreetha Rajasree

T. Swarnaparni  
Hon. Principal



T. Swarnaparni  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

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→ From 17<sup>th</sup> December 2018 Reopening day  
for II<sup>nd</sup> & IV<sup>th</sup> Semester.

→ The meeting has been completed successfully.

Staff Secretary,  
Sr. Atharvika  
Beguru.

T. Swarnal.  
Hon. Principal.



T. Swarnalani  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting on 27<sup>th</sup> July 2018.

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The staff meeting was conducted at our staff room. It is started with a word of scripture reading and word of prayer respectively by Mrs. Prasanthi mam and Dr. J. R. Priyadarshini mam.

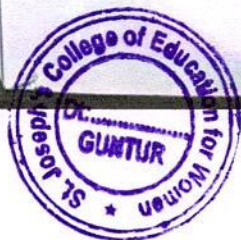
It was conducted to finalize the plan for academic year i.e 1<sup>st</sup> and 3<sup>rd</sup> Semester.

Agenda points:

- ⇒ To set the dates for demonstrations, school teacher observations and teaching practices for 3<sup>rd</sup> Semester B.Ed students.
- ⇒ To set the dates for internal and semester examinations for 1<sup>st</sup> & 3<sup>rd</sup> Semester.

Resolutions:

- ⇒ 1<sup>st</sup> & 3<sup>rd</sup> Semester <sup>will be</sup> starts from August. 1<sup>st</sup>
- ⇒ School teachers observations will be conducted on 8<sup>th</sup> & 9<sup>th</sup> Aug 2018.
- ⇒ Demonstration classes will be conduct on 13<sup>th</sup> & 14<sup>th</sup> Aug 2018.
- ⇒ Aug 10<sup>th</sup> 2018 date fixed for Moderation board for 2<sup>nd</sup> Semester B.Ed.
- ⇒ Internship for lower classes, dates will be on 6<sup>th</sup> to 29<sup>th</sup> Sep 2018.
- ⇒ Dasara holidays from 11<sup>th</sup> to 20<sup>th</sup> Oct 2018.
- ⇒ 1<sup>st</sup> Internal tests for 1<sup>st</sup> & 3<sup>rd</sup> Semester will be conducted from 23<sup>rd</sup> to 27<sup>th</sup> Oct 2018.
- ⇒ 2<sup>nd</sup> Internal tests for 1<sup>st</sup> & 3<sup>rd</sup> Semester will be conducted from 26<sup>th</sup> to 30<sup>th</sup> Nov 2018.
- ⇒ 1<sup>st</sup> & 3<sup>rd</sup> Semester final university examinations will be conducted on 10<sup>th</sup> to 14<sup>th</sup> December, 2018.



T. Swarnapalani  
PRINCIPAL

ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001, A.P.

Staff meeting on 6<sup>th</sup> September 2018.

The staff meeting was held on 6<sup>th</sup> Sep 2018 at Board room 10:00 a.m. It is started with a word of prayer. The main agenda behind the meeting is to announce and give full authorities to principal. Sr. Theresa announced the name and gave authorities to Dr. T. Swaroopa mam and also congratulate her. All the management members and staff congratulate to Dr. T. Swaroopa mam.

Sr. Theresa Sister gave instructions to all staff members about the responsibilities and duties.

~~The~~ As principal Dr. T. Swaroopa mam thanked to all. The vote of Thanks given by Dr. Srilatha mam.

Staff Secretary

Dr. Akshayamma

Begun

T. Swaroopa  
Principal



T. Swaroopa  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

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Staff meeting on Nov 9<sup>th</sup> 2018.

The meeting was started respectively with scripture reading and word of prayer respectively by Or. priyadarsini mam and Mrs. prasanthi. It was held at library hall.

Agenda points:

Regarding to set the dates for internal tests and semester final examinations for III<sup>rd</sup> Semester.  
for I<sup>st</sup> Semester II<sup>nd</sup> Internal exams dates

Resolutions:

- ⇒ It was decided to conduct II<sup>nd</sup> Internal examinations on 22<sup>nd</sup> Nov to 26<sup>th</sup> Nov for III<sup>rd</sup> Semester.
- ⇒ It was also decided to conduct final III<sup>rd</sup> Semester exams 5<sup>th</sup> Dec to 8<sup>th</sup> Dec 2018.
- ⇒ IV<sup>th</sup> Semester will be started from Dec 10<sup>th</sup> onwards.
- ⇒ For I<sup>st</sup> Semester it was decided to conduct II<sup>nd</sup> Internal examinations on Jan 7<sup>th</sup> to 11<sup>th</sup> 2019.
- ⇒ I<sup>st</sup> Semester final examinations will be on Jan 21<sup>st</sup> 25<sup>th</sup> Jan 2019.
- ⇒ It was decided to send I<sup>st</sup> Semester students for schools for observations on 5<sup>th</sup> Dec 15<sup>th</sup> Dec 2018.
- ⇒ Second Semester will be starts from 28<sup>th</sup> Jan 2019.
- ⇒ The dates was declared for Christmas holidays on 21<sup>st</sup> Dec I<sup>st</sup> Jan 2019.
- ⇒ pongal holidays was decided from 12<sup>th</sup> Jan 2019 to 16<sup>th</sup> Jan 2019.
- ⇒ Solidarity day date was decided to conduct on 20<sup>th</sup> Nov 2019.



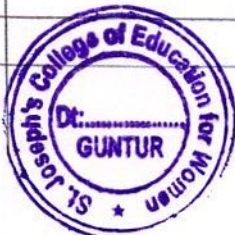
T. Swamyarani  
PRINCIPAL

ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001, A.P.

The meeting has been completed  
Successfully.

Staff Secretary.  
Sr. Aktharunnisa  
Begum.

T. Swarnalatha  
Hon. principal.



T. Swarnalatha  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522-001., A.P.

Staff meeting on 26<sup>th</sup> June 2019.

The staff meeting was held on 26<sup>th</sup> June 2019. At 3.30 p.m. The meeting was started with a word of God, Bible reading by prasanthi maam and prayer by Dr. priyadarini maam.

Agenda points are.

- ⇒ 11<sup>th</sup> Semester classes starting from 1<sup>st</sup> July 2019.
- ⇒ Demonstrations 9<sup>th</sup> July (7<sup>th</sup> class).
- ⇒ Teaching practice. 15, 16, 17<sup>th</sup> July 2019.
- ⇒ July 12<sup>th</sup> students will go to schools to get syllabus.
- ⇒ Internship begins = 22<sup>nd</sup> July 2019 to 31<sup>st</sup> August 2019.
- ⇒ and also suggested to introduce new subjects  
Health and nutrition. } for 11<sup>th</sup> Sem.  
Human values & ethics }
- MOOCs life skills paper in 1<sup>st</sup> semester.  
Soft skills and guidance & counselling
- ⇒ ~~work~~ work allotted to staff to frame syllabus for new papers.

Health and nutrition → B.M. Secharutha  
Human values & ethics → Dr. Swaroopa maam.  
Soft Skills → Dr. C. Grace Indira.  
Guidance & counselling → Dr. Akharamma.

⇒ The meeting has been completed successfully.

Staff Secretary.

Dr. Akharamma



T. Sanyal  
Principal.  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting ~~was~~ on July 2<sup>nd</sup> 2019.

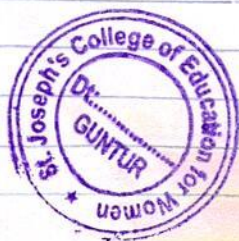
The staff meeting was conducted 11.00am on July 2<sup>nd</sup> 2019 in the board room. The staff meeting was started with a word of prayer prasanthi 2019 prasadarsini mam.

- ⇒ The main agenda points are:
- Sr. Poja Kumari, Administrator, St. Joseph's College of Education for women as introduced Sr. Arena Jyothi to all the staff members and she appointed as the incharge of DEd department and also she take part of as a lecturer for physical science.
  - ⇒ In this meeting discussed about Guidance and Counseling cell and three staff members are allotted as incharge of that cell.  
Dr. Akhavanis, Santhi and Divya Jyothi
  - ⇒ Skill development cell was allotted to Sucharitha & Sudha Pani.

All the staff members greeted to Sr. Arena Jyothi and invited her as a staff member.

Staff Secretary,  
Dr. Akhavanis  
Begum

T. Suresh  
Principal.



T. Suresh  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting on Sep 19<sup>th</sup> 2019.

The meeting was held on September 19<sup>th</sup> 2019, where all the teaching staff and non-teaching staff were gathered and got addressed by our provincial sisters of the institution. Our provincial Superior Sr. Treja and Sr. Santha Kumari gave examine the work and discussed with staff about all the issues. The meeting was started by Mrs. Sucharita madam. A welcome address was given by principal man Dr. Swaroopa Rani mam.

- ⇒ Our provincial sisters interacted to each and every staff member and also asked to talk and discuss freely about the problems.
- ⇒ Sr. Santha Kumari gave suggested to do Articles, paper presentations and mainly focussed on Research work.
- ⇒ Some of our staff members express their feelings and gratitude to the Institution.
- ⇒ Dr. Grace India mam propose Vote of Thanks to our provincial Sisters. The meeting was closed with tea and Snacks and a small closing prayer.

Sr. Acharya  
STAFF SECRETARY

S. Swaroopa Rani  
PRINCIPAL



S. Swaroopa Rani  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

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Staff meeting on 21<sup>st</sup> Oct 2019.

The meeting was started with a word of prayer by Dr. J.R. Priyadarsini mam. The meeting was started 3.30 pm at Board room.

The meeting was held for the planning of I Semester 2019-20 batch will be going to start. So the work and papers are allotted to all the staff members.

⇒ In I Semester the non-core papers are given to concern faculty members.

Soft Skills ⇒ Dr. Grace Indira mam

2 Deepthi priyadarsini

Guidance and counselling ⇒ Sr. Raja Kumari

and Dr. Akshamma.

professional

Values and Ethics ⇒ T.S. Subhaskini and

Dr. Sri Latha mam.

⇒ For I Semester computer lab is allotted to prasanthi madam.

⇒ II and III Semester language lab work was allotted to Deepthi priyadarshini madam.

⇒ For III Semester (2018-20 batch)

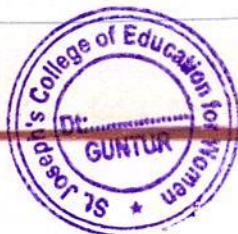
second internal dates are

November 11, 12, 13 and 14.

⇒ Semester end exam dates also decided to conduct on

Nov 26, 27, 28, 29.

⇒ December 2<sup>nd</sup> IV Semester will be start.



*T. Srinivas*  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001, A.P.

- ⇒ November 1<sup>st</sup> to 17<sup>th</sup> half days  
because of C.A exams in our campus  
so the college timings are 8.30 to 1.p.m.
- ⇒ To decide date for December 1<sup>st</sup> week  
for Solidarity day & Old students  
day.
- ⇒ Communal harmony week was decided  
to conduct on Nov 1<sup>st</sup> week.
- ⇒ The staff was dispersed after  
finishing the discussion of above points.

St. Annamma  
Staff Secretary

T. Srinivasarani  
PRINCIPAL



T. Srinivas  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001, A.P.

## Minutes of The Staff meeting 2.12.2019.

The staff meeting was conducted in Board room at 3.00 pm. All the staff members are present. The meeting was started with prayer.

The following agenda points were discussed in the staff meeting.

- ⇒ Alotment of certificate courses/Non core papers.  
 Guidance and counselling → Sr. Raja Kumari  
 & Dr. Sr. Artharennisa.
- Human values and professional Skills → Dr. Sri Latha  
 & TS. Seethashini
- Soft Skills - Dr. Grace Indira &  
 → Dr. Priyadarshini

- ⇒ Resolved to conduct computer lab for 1<sup>st</sup> Semester Students.
- ⇒ Language lab conduct in 2<sup>nd</sup> and 3<sup>rd</sup> Semester Students.
- ⇒ ECCE. Early childhood care and education paper / certificate course was decided to conduct in IV Semester Students.
- ⇒ It was decided to conduct 1<sup>st</sup> Internal examinations for I Semester. Dates are:  
 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup> Jan 2020.
- ⇒ II Internal examinations are decided to conduct in the month of Feb 10<sup>th</sup> to 15<sup>th</sup> Feb 2020.
- ⇒ For I Semester, Semester end examinations are also decided to conduct from 24<sup>th</sup> to 29<sup>th</sup> Feb 2020.
- ⇒ II Semester will be starts from 2<sup>nd</sup> March 2020.
- ⇒ Micro teaching dates are decided to conduct on 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> & 11<sup>th</sup> Jan 2020.
- ⇒ For I Semester activity records submission on 20<sup>th</sup> Jan.



on 20<sup>th</sup> Jan.

*S. Swarna*  
 PRINCIPAL

for IV Semester.

- ⇒ It was decided to send Internship for IV Semester on Feb 3<sup>rd</sup> to Feb 29<sup>th</sup> 2020.
- ⇒ 1<sup>st</sup> internal examinations date are decided to conduct on 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Jan 2020.
- ⇒ If internal examinations will be conduct in the month of April. 2<sup>nd</sup>
- ⇒ Teaching practice classes was decided to conduct on 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> Jan.
- ⇒ pongal holidays was declared from 13<sup>th</sup> to 18<sup>th</sup> Jan 2020.
- ⇒ Reopening of our college is on 20<sup>th</sup> Jan 2020.
- ⇒ IV Semester, Sem end examination dates are 22<sup>nd</sup> to 25<sup>th</sup> April 2020.

- ⇒ It was decided to conduct college Christmas on 18<sup>th</sup> December at Nambur.
- ⇒ on 21<sup>st</sup> December is our Staff Christmas.
- ⇒ ~~20<sup>th</sup> Dec~~ 5<sup>th</sup> December was decided to conduct talent show for freshers.
- ⇒ on 6<sup>th</sup> December was decided to conduct elections for I Semester.
- ⇒ It was decided to conduct freshers day cum Inaugural day celebration on 7<sup>th</sup> or 9<sup>th</sup> December 2019.

The meeting was concluded with a Thanks giving prayer followed by Snacks and tea.

St. Arthoemisa,  
STAFF SECRETARY.

T. Srinagarani  
PRINCIPAL.



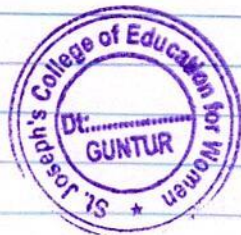
T. Srinagarani  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Minutes of staff meeting on 30.6.2020.

- The principal met the teaching staff to discuss the academic activities to be conducted in the pandemic covid situations.
- ⇒ The agenda points are: -
- ⇒ It was decided that to conduct classes for II & IV Semester students through online classes.
  - ⇒ Subjects to be handled by the staff members and the time tables are settled for conduction of daily classes for II and IV Semester students.
  - ⇒ It was also decided to take FCCF certificate course classes and it was also decided to take the II<sup>nd</sup> semester students at a time through audio recording classes.
  - ⇒ All the staff members are agreed and feel happy to take classes for B.Ed students.
  - ⇒ It was also decided to conduct some webinars on National policy on Education, teaching methods and etc.
- The meeting came to end after the staff were served tea.

Dr. Anitha Kumari,  
STAFF SECRETARY.

T. Srinivasani  
PRINCIPAL.



T. Srinivasani  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting on 15<sup>th</sup> Aug 2020.

on the occasion of Independence day all the staff were gathered and very honorably hosted the national flag by our beloved principal mam. After this all the staff were gathered in Sr. Paja Kumari's room at 10.00 am.

The discussed points were.

- It was resolved to conduct second internal examinations for IV semester students is on 2<sup>nd</sup> September to 5<sup>th</sup> Sep 2020.
- IV Semester, Semester end examinations was decided to conduct on 7<sup>th</sup> October to 10<sup>th</sup> Oct 2020.
- Early childhood care and Education certificate course final exam was decided to conduct on 28<sup>th</sup> 11<sup>th</sup> September 2020 for both II<sup>nd</sup> and IV semester students.
- It was also decided to conduct examinations for II semester students. Second internal examinations dates are 28<sup>th</sup> to 30<sup>th</sup> Sep 2020. Semester end examinations are decided to, conduct on 6<sup>th</sup> October to 8<sup>th</sup> Oct 2020.

- principal mam was suggested to conduct webinars for teachers and students. and suggested some topics on NEP 2020 and Innovative Teaching methods.
- All the staff members requested to prepare for webinars.

The meeting was came to an end successfully.

Sr. Akhaseemula,  
STAFF SECRETARY.

T. Srinivasani  
PRINCIPAL.



T. Srinivasani  
PRINCIPAL.  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting on 25<sup>th</sup> Aug 2020.

The meeting was held on 25<sup>th</sup> Aug 2020.

where all the staff members were gathered at our Sr. Raja Kumari's chamber.

Meeting was started with a word of prayer.

Agenda points are:

⇒ Regarding to B.O.S meeting

Resolutions are:

⇒ Resolved that Non-care papers are shifted from I Semester to III Semester.

⇒ Decided to make changes in guidance and counselling paper

⇒ Some of the points also discussed about curricular activities.

⇒ On 14<sup>th</sup> September language lab <sup>written</sup> test was decided to conduct for one hour.

⇒ Allotment of marks are 40 marks for written test and 10 marks for oral test.

⇒ For IV Semester final examinations are decided to conduct on 7<sup>th</sup> to 10<sup>th</sup> Oct 2020.

⇒ All the staff members are requested to prepare internal papers for II Semester students and also prepare question paper for

language lab Deepthi.

The meeting was ended with vote of thanks

Sr. Archamma,  
STAFF SECRETARY.

T. Srinivasan  
PRINCIPAL.



T. Srinivasan  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001, A.P.

Staff meeting on 16<sup>th</sup> September 2020.

A Staff meeting was conducted on 16<sup>th</sup> Sep 2020 at Board room at 10.00 am. The meeting was started by a word of prayer by priyadarsini. Agenda points are:

- ⇒ It was decided to conduct II internal examinations for II Semester students on 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup> Sep 2020.
  - ⇒ For E CCE certificate course it was decided to send students for project work in the time of internship.
  - ⇒ It was decided to second semester record valuation was shifted to III Semester at a time.
  - ⇒ It was also decided to give two assignments for each subjects because of Covid instead of seminars.
  - ⇒ on 8<sup>th</sup> October 2020 was decided to conduct introduction / orientation class for III Semester.
  - ⇒ It is decided every Saturday conduct Google meet for III Semester students for clarifying doubts.
  - ⇒ Dr. Sri Latha man requested to guide for MOECs paper for III Semester students.
  - ⇒ Mainly focused on webinars on NEP 2020 and Innovative teaching methods for teachers and students.
  - ⇒ Webinar dates are decided to conduct on 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> September 2020. Three days webinar and also charges was given to staff members.
  - ⇒ All the staff members are asked to arrange for National webinar.
- The meeting was ended with vote of thanks.

Dr. Anitha



T. Srinivasan  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting on 31<sup>st</sup> Oct 2020.

A meeting was conducted for the staff

members on 31<sup>st</sup> October 2020. Staff meeting was started with a word of prayer by Prasanthi mam. Mainly this meeting was focussed on Seminars evaluation

⇒ Meeting Resolutions are:

⇒ It was decided to conduct Google meet for IV Semester students on 5<sup>th</sup>, 6<sup>th</sup> & 9<sup>th</sup> & 10<sup>th</sup> November 2020.  
First day google meet for general papers.  
Second day for methodologies.

⇒ It was decided to conduct second internal Examinations for III Semester on 23<sup>rd</sup>, 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> Nov 2020.

⇒ All the staff members requested to submit their internal question papers through mail to Sr. Raja Kumari on or before 18<sup>th</sup> November 2020.

⇒ It was also decided to conduct second internal examinations for III Sem students on 28<sup>th</sup> & 31<sup>st</sup> December 2020.

⇒ Second Google meet was decided to conduct on 16<sup>th</sup> and 17<sup>th</sup> December 2020.  
16<sup>th</sup> December for general papers.  
17<sup>th</sup> December for Methodologies.

⇒ IV Semester end examinations are decided to conduct 27<sup>th</sup> January to 30<sup>th</sup> January 2021.

⇒ For III semester students internship was decided to send Feb 1<sup>st</sup> to 7<sup>th</sup> March 2021

⇒ It was decided to conduct off line classes for IV Semester from Jan 2021 onwards.  
The staff dispersed after receiving all the required information.



T. Swagath  
PRINCIPAL  
T. Srinivasulu  
ST. JOSEPH'S COLLEGE OF EDUCATION FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting on 11-1-2021.

A staff meeting was conducted at 11:00 am in the board room and all the staff members interacted over several issues nearly 2 hours. Our staff meeting was started with a word of prayer by Dr. Grace Indira.

The points discussed were.

⇒ NAAC

⇒ Autonomy status.

⇒ III Semester examinations

⇒ Internship for IV Semester.

⇒ Records submission.

Resolutions are:

⇒ Akharya Nagarjuna university has decided to conduct the offline classes for B.Ed from post pongal season.

⇒ From next academic year our college will follow the university norms and time table because of college comes under university.

⇒ principal mainly focussed on NAAC and for this all the staff members requested to re observation and development of NAAC criteria allotted to staff.

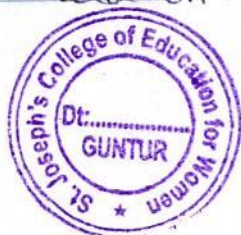
⇒ principal requested to all the staff members make arrangements for NAAC.

⇒ Dr. Grace Indira act as NAAC co-ordinator.

⇒ principal mainly suggested to develop 'AAR'

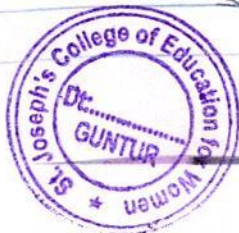
⇒ It was decided to conduct II internal examinations for III Semester on from 18<sup>th</sup> to 21<sup>st</sup> January 2021.

⇒ III Semester end examinations will be held on Feb 1<sup>st</sup> 2021 to 4<sup>th</sup> Feb 2021



*S. Swathi*  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
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- ⇒ It was decided to start IV Semester from 8<sup>th</sup> January 2021
- ⇒ Internship from III Semester students from 26<sup>th</sup> Feb to 31<sup>st</sup> March 2021.
- ⇒ It was decided to take two demonstration lessons on 10<sup>th</sup> and 11<sup>th</sup> Feb, from one from lower and one from higher classes.
- ⇒ Teaching practices dates are decided  
1<sup>st</sup> round teaching practices from 15<sup>th</sup> to 17<sup>th</sup> Feb 2021.  
2<sup>nd</sup> round teaching practices starts from 22<sup>nd</sup> to 24<sup>th</sup> Feb 2021.
- ⇒ It was also decided to take 10 lessons from lower classes and 15 lessons from higher classes for internship programme.
- ⇒ It was decided to collect records  
Submission dates are  
Second Semester records on April 3<sup>rd</sup> 2021.  
Third Semester records on April 12<sup>th</sup> 2021.
- ⇒ It was decided to conduct workshops on TLM and Art education.  
dates for TLM workshop on 12<sup>th</sup> & 13<sup>th</sup> Feb 2021  
For Art education workshop on 19<sup>th</sup> Feb 2021.
- ⇒ It was also decided to start two new clubs in St. Joseph's college of education.  
For Justice, peace and integrity is called Herb club. The Herb club inchargers are Sr. Raja Kumari, B.M. Secharita, Dr. B. Srilatha and Isaiiah.  
Another club is wolf club was launched Inchargers are Sr. Bhagya, Dr. St. Atharunnisa, Santhi and Isaiiah.



*S. Srinivas*  
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→ For both Hub club and wolf clubs are  
 coordinator and organized by S. Rajakumari  
 → Principal mam requested to <sup>Dr. Prasadarani</sup> prepare  
 academic calendar for III & IV semester  
 B.Ed students by <sup>Dr. Prasadarani</sup>  
 The meeting was wind up with coffee.

S. Arthaswami  
 STAFF SECRETARY.

T. Suresh  
 PRINCIPAL.



T. Suresh  
 PRINCIPAL  
 ST. JOSEPH'S COLLEGE OF EDUCATION  
 FOR WOMEN  
 GUNTUR-522 001., A.P.

Staff meeting on 6<sup>th</sup> Feb 2021.

A Staff meeting was conducted on 6<sup>th</sup> Feb 2021 at Sr. Raji's room at 10.00 A.M.

Discussion on IV Semester 2021 batch.

The meeting was started by the word of prayer by Dr. Priyadarshini mam.

Agenda points are:

- ⇒ IV Semester will be decided to start on 6<sup>th</sup> Feb 2021 because of panchayati elections.
  - ⇒ It is decided to conduct theory classes from 8<sup>th</sup> to 13<sup>th</sup>.
  - ⇒ It was decided to conduct demonstration classes ~~from~~ on 15<sup>th</sup> and 16<sup>th</sup> Feb 2021, and also decided the demonstration classes will be held at school premises.
  - ⇒ First round teaching practices was decided to conduct from 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup> and 23<sup>rd</sup> Feb 2021 at school.
  - ⇒ Second round teaching practices dates are 25<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup> and March 1<sup>st</sup>.
  - ⇒ It was decided to send students to schools for collection of information for completion of activity records.
- Dates are
- March 2<sup>nd</sup> to 6<sup>th</sup> → II Semester activities.
  - 8<sup>th</sup> to 11<sup>th</sup> March → III Semester activities.
  - 12<sup>th</sup> to 17<sup>th</sup> March → IV Semester activities.
- ⇒ It was also decided to conduct first internal examinations from 26<sup>th</sup> to 31<sup>st</sup> March 2021.
  - ⇒ April 6<sup>th</sup> to May 7<sup>th</sup> planned for Internship.
  - ⇒ It was also decided to submission dates for records on April 5<sup>th</sup>.



*S. Swathi*  
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→ March 19<sup>th</sup> was decided to <sup>grand</sup> Celebrations  
because this year is Joseph's year.

The staff were dispersed after  
finishing the discussion of above  
points.

St. Arthuree  
Staff Secretary

P. Srinivasan  
PRINCIPAL.



P. Srinivasan  
PRINCIPAL  
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Staff meeting on Feb 16<sup>th</sup> 2021.

The meeting was held on this day at 11.00 am at library hall which was started by a word of prayers.

Agenda points are:

The daily time table for IV Semester theory classes.

9.00 to 10.30 AM → Sr. Raji's class.

10.30 to 10.45 AM - Break.

10.45 to 12.00 Noon → II period.

12.00 to 1.00 pm → III period.

→ It was also decided duties for staff.  
Monday, Wednesday → Dr. Aktharunnisa  
& Ts Subhashini will take

The classes.

Tuesday & Thursday → Dr. J. Vijaya Kumar

& Deepthi priyadarsini

Friday → Mrs. Secharita & prasanthi

Saturday → Dr. Sri Lakha, Dr. priyadarsini

and Dr. Grace & Indira mam will

take the classes.

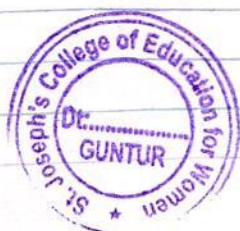
→ Saturday was decided to take mentor classes for B.Ed IV Semester students.

⇒ It was also decided to conduct on 8<sup>th</sup> March International women's day.

⇒ 19<sup>th</sup> March St. Joseph's day celebrations.

⇒ 29<sup>th</sup> March → Science day celebrations.

⇒ For wolf club <sup>selected</sup> & psychology staff as members of this club. Sr. Bhagya takes the leading role. Dr. Aktharunnisa, Santhi, Mr. Isaiah & John Chandra sir are members of this wolf club.



T. Srinivasulu

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SPIC club incharge and leading role was taken by Sr. Paja Kumari gaur and members of this club are, B.N. Secharita, Mrs. T.S. Seebashini & D. Deepthi priyadarshini

→ It was decided to 15<sup>th</sup> to 18<sup>th</sup> March 2021 2 round teaching practices.

2<sup>nd</sup> 25<sup>th</sup> March 2021 → 2<sup>nd</sup> round teaching practices.

→ 10<sup>th</sup> & 14<sup>th</sup> March demonstration dates.

→ April 7<sup>th</sup> to May 10<sup>th</sup> decided to send IV Semester students for Internship.

→ on 20<sup>th</sup> Feb 2021 decided to conduct a talk on "Human rights" from Don Bosco school.

The meeting was ended with vote of Thanks.

Sr. Archana  
Staff Secretary.

T. Srinigani  
Principal.



T. Srinigani  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001, A.P.

Staff meeting on March 19<sup>th</sup> 2021.

The staff meeting was conducted 11:00am on March 19<sup>th</sup> 2021 in the board room. Meeting was started by a word of prayer by Dr. Priya Darsini mam.

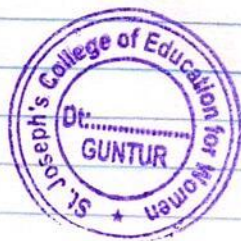
Agenda points are:

- Because of corona colleges and schools were closed from 20<sup>th</sup> March 2021. on this regard
- online classes were suggested to conduct for first and fourth semester B.Ed students.
- Daily send the classes by audio recording classes for I & IV semester students
- Decided to conduct monthly twice orientation classes for B.Ed's paper wise.
- Decided to suggest to conduct seminar presentations also through Google meet.

The meeting was concluded with a thanks giving prayer followed by coffee.

Sr. Althorennisa  
STAFF SECRETARY

T. Srinivas



T. Srinivas  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
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Staff meeting on 28<sup>th</sup> May 2021.  
 The staff meeting was conducted  
 10 am on 28<sup>th</sup> May 2021. Through Google  
 meet because of lock down in Guntur  
 and also colleges are closed from  
 20<sup>th</sup> March 2021. The staff meeting was  
 started by word of Bible reading and  
 prayer by Dr. Sri Lalba man and  
 S.M. Sacharita man.

- Agenda points are;
- Revision of B.Ed 1<sup>st</sup> and IV<sup>th</sup> Semester  
 classes.
- For M.Ed 1<sup>st</sup> and IV<sup>th</sup> Semester students  
 suggested to conduct Google meet  
 classes every day paper wise.
- For IV Semester Google meet class timings  
 from 10.00 am to 11.30 am.
- For 2 Semester Google meet classes daily  
 from 11.30 to 1.00 pm.
- For M.Ed students suggested to allot  
 Assignment and seminar topics.
- Decided to complete <sup>M.Ed</sup> IV Semester students  
 to finish their data collection work  
 through online.

Mainly the staff meeting conducted  
 for staff regarding M.Ed students.

The meeting was concluded with  
 a Thanks giving prayer.

Sr. Antheemila  
 STAFF SECRETARY

T. Srinivas



T. Srinivas  
 PRINCIPAL  
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Staff meeting on 28<sup>th</sup> June 2021.

The staff meeting was conducted through Google meet and all the staff members are attended from their homes.

The meeting was started with a bible reading by Dr. Sai Latha mam, and prayer by B.N. Suchaita mam.

⇒ The meeting Agenda points are:  
Main meeting was conducted for B.Ed & M.Ed examinations.

B.Ed IV Semester

⇒ Second internal examinations was decided to conduct from 5<sup>th</sup> July.

Timings are 10 to 11.30 a.m.

⇒ Decided to conduct Internship for IV Semester B.Ed students from August 2<sup>nd</sup> week. 9<sup>th</sup> to 13<sup>th</sup> Aug 2021.

⇒ The final university examinations date are decided to conduct from Aug 2<sup>nd</sup> to 6<sup>th</sup> 2021.

⇒ For B.Ed IV Semester practical examinations dates are decided to conduct from 23<sup>rd</sup> Aug to 26<sup>th</sup> Aug 2021.

⇒ Record Submission dates

For I Semester records on 12<sup>th</sup> July 2021.

For Second Semester records on 26<sup>th</sup> to 30<sup>th</sup> July 2021.

For M.Ed IV<sup>th</sup> Semester decided to

conduct internal examinations from 12<sup>th</sup> to 15<sup>th</sup> July 2021. and also

decided the question paper for 50 marks covered three units from syllabus.

All these are the agenda points and the meeting was concluded by prayer.

Dr. Akshayamma

STAFF SECRETARY



V. Srinivas

PRINCIPAL.

PRINCIPAL

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Staff meeting on 28<sup>th</sup> Sep 2021.

The staff meeting was conducted at Sr. Raja Kumari's room at 11:00 am meeting was started by prayer by Dr. Vijaya Kumari. The main agenda points of the meeting is to plan for B.Ed second semester.

The main agenda points are:

- ⇒ B.Ed second semester classes starts from 22<sup>nd</sup> September 2021.
- ⇒ Time table allotment and classes and timings are decided to conduct.
- ⇒ first internal examinations are decided to conduct from 20<sup>th</sup> Oct to 23<sup>rd</sup> Oct 2021.
- ⇒ Discussed about internal assessment and also activities and carry forward activities.
- ⇒ Micro teachings are decided to conduct from Oct 5<sup>th</sup> to 8<sup>th</sup> (4 days) Oct 2021.
- ⇒ For observations dates are decided to send schools from 25<sup>th</sup> Oct to 30<sup>th</sup> Oct 2021.
- ⇒ Submission of Second Semester activity records 1<sup>st</sup> week of November.
- ⇒ second internal examinations are decided to conduct before final university examinations.
- ⇒ In this meeting discussed about IPIC and wolf programme.
- ⇒ For IPIC members are  
 Institution promoter - Sr. Raja Kumari  
 Institution Secretary - B.M. Sucharitha  
 member - Dr. Te. Seebashini  
 and two members from B.Ed students.



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For world members are

Institution promoter → Dr. St. Alphonsus

Secretary / - Dr. Vijaya Kumari  
Campus ministry

Member - Mr. Isaiah

Other two members from B.Ed students.

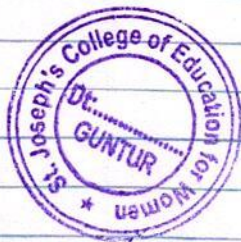
→ Dr. Grace Indira & D. Deepthi priyadarini  
incharged persons for uploading internal  
assessment marks to university.

→ For M.Ed's proposal presentation was  
decided to conduct on 30<sup>th</sup> oct 2021.

These are the points discussed in staff  
meeting. The meeting has a successful  
end.

St. Alphonsus  
STAFF SECRETARY

T. Sreedhar  
PRINCIPAL.



T. Sreedhar  
PRINCIPAL  
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Staff meeting on 23<sup>rd</sup> Oct 2021.

All The staff members gathered at Board room for a staff meeting at 9.00am. The meeting was started by word of prayer by Mrs. P. Prasanthi Madhavi Latha.

Discussed points are:

- ⇒ observation dates are postponed to 22<sup>nd</sup> Nov to 30<sup>th</sup> Nov 2021.
- ⇒ For second semester B.Ed students the second internal examination dates are from Dec 6<sup>th</sup> to 9<sup>th</sup> Dec 2021.
- ⇒ on Nov 30<sup>th</sup> 2021 decided to conduct an awareness programme in schools with B.Ed students.

Incharge lecturers are.

For Jagannatha Rama Rao → Dr. Sri Latha & Dr. Vijaya Kumari  
 Kaasusaayamma → Dr. C. Grace Indira & Dr. St. Akshayamma,  
 A.T. Aggahaaram → Mrs. B. M. Sucharitha & Mr. Isaiah

Indian Springs → Dr. T. S. Subhastini & Mrs. Deepthi priyadarsini

- ⇒ Nov 30<sup>th</sup> 2021 was decided to conduct founders day celebrations and also facilitation programme for Dr. Vijaya Bhasathi, Margarette and Malleswari.

Principal man suggested to do work on NAAC criteria's for all the staff members.

- ⇒ principal man told to all the staff members for records update for Governing body meeting.



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- c) on NEP 2021, on ECCE to conduct a workshop for school teachers and also as a resource persons are decided to invite from Montessori school teachers.

The meeting was concluded by afternoon.

St. Akmalamma,  
Staff Secretary,

T. Srinivas  
Principal.

### Staff meeting on Nov 11<sup>th</sup> 2021.

The staff meeting was conducted in the Board room at 11 am along with principal mam and our administrative principal Sr. Rajakumari. Meeting was commenced with a prayer by Grace Indira mam.

Main resolutions are :-

- ⇒ To conduct off line classes declared by university.
- ⇒ It was decided to upload AQAR reports upload.
- ⇒ NAAC criteria are allotted to staff members.
- ⇒ December 20<sup>th</sup> decided to conduct staff Christmas.
- ⇒ December 22<sup>nd</sup> was decided to conduct Ramanujan's birthday and semi Christmas celebrations.
- ⇒ December 23<sup>rd</sup> to 2<sup>nd</sup> January 2022 the Christmas holidays was declared.



T. Srinivas  
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FOR WOMEN  
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Staff meeting on 27<sup>th</sup> Jan 2022.

Staff meeting was conducted through Google meet on 27<sup>th</sup> Jan 2022 10.00 a.m. The meeting was started by prayer by Dr. J. R. priyadarsini.

Agenda of the meeting:

- To conduct regular or daily classes through on line (Google meet classes) upto Feb 15<sup>th</sup> 2022. for first and third Semester students.
- It was decided to conduct general orientation or introduce the staff to newly joined first semester students through google meet on 4<sup>th</sup> Feb 2022.
- 25<sup>th</sup> February was decided to conduct google meet class for first semester students for general instructions and methodology subjects orientation.
- from 31<sup>st</sup> January decided to take google meet classes for III Semester students daily.
- It was decided to conduct daily classes for first semester students through google meet.
- It was also decided to conduct first internals for III Semesters students from March 2<sup>nd</sup> to 5<sup>th</sup> 2022.
- It was decided to give demonstration lessons from Feb 24<sup>th</sup> & 25<sup>th</sup> 2022.
- It was also decided to conduct lower class teaching from 7<sup>th</sup> to 10<sup>th</sup> March 2022.
- Internship dates also decided to send students from 14<sup>th</sup> March to April 8<sup>th</sup> 2022.



T. Swathi  
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2) As a first Semester students incharge charges are given to Dr. T.S. Subhashini.

→ It was decided to continue for one year association members B.M. Secharitha & D. Deepthi priyadarshini.

→ Dr. Shakti Akharamma will continue for M.Ed incharge and staff secretary for another one year.

→ For M.Ed 1st and 2nd semester papers are allotted to staff members.

M.Ed 1st Semester papers & incharge staff

Paper - I - Dr. vijaya kemari / Dr. T. S. Subhashini.

Paper - II - Sr. Bhagya.

Paper - III - Dr. Swaroopa Rani.

Paper - IV - Sr. Raja kemari / Dr. SK Akharamma.

Paper - V - D. Deepthi priyadarshini.

M.Ed - IV Semester papers are allotted.

Human rights - Sr. Bhagya.

Measurement & evaluation → J.R. Priyadarshini.

Environmental education → B.M. Secharitha.

Teacher → Dr. Swaroopa Rani / Sr. Rajakemari.

⇒ In this meeting discussed about paper allotments, classes and further planning.

The meeting was concluded by 1.00 p.m.

SK Akharamma  
Staff Secretary.

T. Swagath  
Principal.



T. Swagath  
PRINCIPAL  
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FOR WOMEN  
GUNTUR-522 001., A.P.

St. Joseph's College of Education for Women,  
Staff meeting 15.3.22.

The staff meeting was conducted on 15<sup>th</sup> March 2022 at 12 noon in Board room. The meeting was started with prayer.

The points discussed were:

- ⇒ NAAC criteria are allotted to the staff members and told to prepare a report.
- ⇒ To decided to send 3<sup>rd</sup> Semester B.Ed students for internship and decided dates are 16<sup>th</sup> March to 8<sup>th</sup> April 2022.
- ⇒ For 3<sup>rd</sup> Semester first internal examination dates are decided to conduct from 2<sup>nd</sup> to 5<sup>th</sup> March 2022.
- ⇒ Record Submission date for 3<sup>rd</sup> Semester is on 20<sup>th</sup> April 2022.

The staff dispersed after receiving all the instructions with a cup of tea.

St. Anthonise,  
Staff Secretary.

T. Srinivas  
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PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.



T. Srinivas  
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St. Joseph's college of Education for women,  
Guntur.  
Staff meeting. 28.3.22.

The staff meeting was conducted on 28<sup>th</sup> March 2022 at 11 am to 1 pm in the board room. The meeting was started with prayer and Bible reading.

The following agenda points are:

- It was decided to conduct first internal examinations for ~~II~~ Semester on 26<sup>th</sup> to 30<sup>th</sup> April 2022.
- => For ~~Third~~ Semester ~~second~~ internal examinations dates are decided to conduct from 4<sup>th</sup> to 10<sup>th</sup> April 2022.
- => Discussed about M.Ed IV Semester papers are allotted to staff members.
  - paper - I Raja Sista & Dr. Swaroopa Ram.
  - paper - II B.M. Secharitha
  - paper - III Dr. priyadarshini
  - paper - IV Sr. Bhagya & Dr. Sr. Aktharavula.
- => principal man told to send audio recorded classes for M.Ed students.

The meeting was completed with a tea party.

Sr. Aktharavula  
Staff Secretary.



T. Swamy  
Principal  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

T. Swamy  
Principal  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

### Staff meeting 16.4.22.

A brief meeting was conducted in the Sr. Raja Kumari's room at 11.00 a.m. to discuss about the conduction of B.C.C (By central video shoot).

Sr. Raja Kumari & principal man gave instructions about B.C.C video shoot and also instructed to do all the staff members their labs and everything keep it on time.

Sr. Rajakumari & principal man told to incharge madams to inform the students get ready in white saree and also to attend the assembly time.

The meeting was conducted with a tea party.

Sr. Akhara  
Staff Secretary.



T. Suresh  
PRINCIPAL  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

T. Suresh  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

### Staff meeting 27.4.22 -

The staff meeting was held on 27<sup>th</sup> April 2022 at 11:00am in the Board room.

All the staff members are present.

The following points were discussed.

- ⇒ It was decided to collect all the III Semester activity records on 30<sup>th</sup> April 2022.
- ⇒ It was decided to conduct second internal examinations from 6<sup>th</sup> May to 10<sup>th</sup> May 2022 for III Semester students.
- ⇒ For III Semester students university examination starts from 25<sup>th</sup> May to 2nd June 2022.
- ⇒ It was decided to give Summer vacation holidays from 11<sup>th</sup> May to 12<sup>th</sup> June. 13<sup>th</sup> is the reopening day for all the staff.
- ⇒ principal man asked to come on 10<sup>th</sup> June 2022 for NAAC orientation by Father Toji Reddy garee from Loyola college, Hyderabad.

The staff dispersed after receiving all the suggestions with a cup of coffee.

Dr. Akhaseena  
Staff Secretary.



T. Srinivas  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

S. Srinivas  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting on 20<sup>th</sup> May 2022.

The staff meeting was conducted through Google meet. Dr. Sr. Actressunnisa shared the link to all the SJC staff members and requested to all to attend the staff meeting by 3 p.m. All the teaching and non-teaching staff were gathered by 3 p.m. The meeting was started with prayer by Dr. Subhashini.

The following points were discussed:

- ⇒ Discussed with staff about first semester syllabus completion and also suggested to complete syllabus through Google meet and also send the audio files to students.
- ⇒ Second internal examination dates are decided to conduct for first semester from 14<sup>th</sup> June to 18<sup>th</sup> June 2022.
- ⇒ It was decided to collect the first semester records on July 10<sup>th</sup> 2022.
- ⇒ Principal was informed to collect exam fees and also told to Dr. Subhashini to inform all the B.Ed I<sup>st</sup> year students to pay the exam fee.
- ⇒ It was also decided to start the fourth semester classes from 13<sup>th</sup> June 2022.
- ⇒ It was decided to conduct pre-final examinations for M.Ed IV Semester exam duration 3 hours for 70 marks.
- ⇒ Principal was informed to staff members to prepare the M.Ed question papers on 21 before 13<sup>th</sup> June 2022.



T. Swarnal

PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Sr. Rajakumari 2 principal man  
informed to all the staff members to  
attend the college by 10 a.m on 10<sup>th</sup> June  
2022 for N.A.A.C orientation class  
by Father Toji Reddy galee from  
Loyola college, Hyderabad.

We are meeting today to bid farewell  
to our admistrator Sr. Y. Raja Kumari  
and our finance manager Sr. Melilda.  
We express our gratitude to both sisters  
for all the unceasing support and  
gratitude in all our activities during  
their tenure.

on behalf of all the staff  
of St. Joseph's College of Education  
a hearty welcome to Sr. Robelin and  
Sr. Caroline. We will be very  
delighted to work under your  
guidance sisters.

Thank you all.

Sr. Altheemia  
Staff Secretary.



T. Sumanth  
Principal.

PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

T. Sumanth  
Principal

ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN  
GUNTUR-522 001., A.P.

Staff meeting on 27<sup>th</sup> June 2022.

The staff meeting was conducted on 27<sup>th</sup> June 2022 morning 11 a.m at Board room. The meeting was started by word of God by B.M Sushartha and prayer by. P. prasanthi madhavi latha.

Agenda points were:

⇒ M.Ed IV Semester students viva date was decided to conduct on 2<sup>nd</sup> July 2022 and Dr. Seneela man appointed as external examiner from A. College of education, Guntur.

⇒ For M.Ed first Semester students the internal examination dates are decided to conduct from 22<sup>nd</sup> to 27<sup>th</sup> July 2022.

For B.Ed IV Semester:-

⇒ The teaching practice dates are 18<sup>th</sup> to 21<sup>st</sup> July 2022.

⇒ first internal examinations starts from 22<sup>nd</sup> to 26<sup>th</sup> July 2022.

⇒ Internship dates are 27<sup>th</sup> July to 20<sup>th</sup> Aug 2022.

⇒ ~~27<sup>th</sup>~~ Aug Submission of activity records on 27<sup>th</sup> Aug 2022.

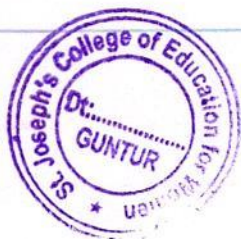
For I Semester.

Second internal examination dates are decided to conduct from 6<sup>th</sup> July to 8<sup>th</sup> July 2022.

⇒ Micro teaching practice starts from 1<sup>st</sup> July to 15<sup>th</sup> July 2022.

⇒ Alumniae meet date was decided to conduct on 15<sup>th</sup> July 2022.

⇒ Discussed about NAAC criteria.



*T. Srinivas*  
PRINCIPAL  
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→ AS college counsellor Sr. Bhagya was appointed.

St. Athanasius  
Staff Secretary

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*St. Athanasius*

Staff meeting on Aug 25<sup>th</sup> 2022.

The staff meeting was held on 2022 at 10:30 am in the board room.

Staff meeting was started by prayer song and Bible reading by Dr. J.R. priyadasini and prayer by Dr. Grace Indira.

- ⇒ Sr. Rosline introduced Sr. Teasa and Sr. Mary.
- ⇒ Sr. Teasa interact with all the staff members and discussed about admissions and present situations of all B.Ed colleges.
- ⇒ Sr. Teasa discussed about M.Ed and B.Ed courses and its better improvement.
- ⇒ Sr. Teasa suggested to all the staff members to improve their professional development and suggested to participate seminars, paper presentations.
- ⇒ Sr. Mary gave valuable information on teaching profession.

The meeting was concluded by vote of thanks by Dr. B. Sri Lakshmi

Sr. Atharva  
Staff Secretary

T. Swarnalini  
Principal

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## Staff meeting on 30<sup>th</sup> Sep 2022.

All the staff members are gathered by 10.00 am at the board room. The meeting was started by prayer song, prayer by Mrs. B. M. Seetha, Bible reading by Sr. T.S. Subhashini, welcome address and facilitations by Sr. Rosline to our Rev. Sr. Innamma Yereva, Superior general and Sr. Mary Karicha Kennel, General Counsellor.

Gave brief note about the college by prof. T. Swarupa Rani.

- Sr. Innamma Yereva addressing the staff and shared her experiences with all the teaching and non-teaching staff
- Sr. Mary Karicha Kennel, General Counsellor interact with all the staff members.

Note of thanks by the meeting was concluded by  
1. Dr. B. Sri Latha.

Sr. Akhanna  
Staff Secretary.

T. Swarupa Rani  
Principal.

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T. Swarupa Rani  
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## Staff meeting on 16<sup>th</sup> Nov 2022.

All the staff members are gathered by 12.30 pm at Sr. Roseline's room. Meeting was started by prayer.

Discussed agenda points are:

- ⇒ It was decided to conduct inter college competitions (communal harmony) on 24<sup>th</sup> and 25<sup>th</sup> Nov 2022.
- ⇒ Demonstrations was decided to conduct on 8<sup>th</sup> and 9<sup>th</sup> Dec 2022.
- ⇒ It was decided to conduct teaching practice on 14<sup>th</sup> to 16<sup>th</sup> Dec 2022.
- ⇒ For mid semester students internship programme was decided to send from Jan 6<sup>th</sup> to 31<sup>st</sup> Jan 2023.
- ⇒ It was decided to conduct second internal examinations from 6<sup>th</sup> to 9<sup>th</sup> Feb 2023.
- ⇒ Submission of records date was decided on 20<sup>th</sup> Feb 2023.
- ⇒ For M.Ed students the first internal examination dates was decided to conduct from 9<sup>th</sup> to 12<sup>th</sup> Jan 2023.
- ⇒ Staff Christmas was decided to conduct on 21<sup>st</sup> Dec 2022. and college Christmas is on 22<sup>nd</sup> Dec 2022.
- ⇒ Christmas holidays are decided from 23<sup>rd</sup> Dec to 1<sup>st</sup> Jan 2023. and Pongal holidays from 13<sup>th</sup> to 15<sup>th</sup> Jan 2023.

These are the agenda points are discussed in the staff meeting.



Sr. Althea  
Staff Secretary

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T. Srinivas  
PRINCIPAL  
ST. JOSEPH'S COLLEGE OF EDUCATION  
FOR WOMEN

Staff Christ on 8<sup>th</sup> Dec 2022

The staff meeting was held on 8<sup>th</sup> Dec 2022 at 3.00pm in Sr. Rosline's room.

All the staff members were present and the meeting was started by prayer.

Agenda points are:

- ⇒ For III Semester students decided to send for internship after immediate Christmas holidays. Tentatively dates are decided from 4<sup>th</sup> Jan to Feb 11<sup>th</sup> 2023.
- ⇒ Christmas holidays were decided from 22<sup>nd</sup> Dec 2022 to 1<sup>st</sup> Jan 2023.
- ⇒ Ramanujan's Birthday celebrations was decided to conduct on 22<sup>nd</sup> Dec. as long with college Christmas.
- ⇒ Staff Christmas was decided to conduct on 21<sup>st</sup> Dec 2022.
- ⇒ Demonstrations dates are decided to give on 18<sup>th</sup> & 19<sup>th</sup> Dec 2022.
- ⇒ 7<sup>th</sup> Round <sup>major</sup> teachings were decided from 15<sup>th</sup> to 19<sup>th</sup> Dec 2022.

These are the agenda points were discussed in the staff meeting.

Rb. Altheemia.  
Staff Secretary.

T. Sampath  
Principal  
PRINCIPAL

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T. Sampath  
Principal  
ST. JOSEPH'S COLLEGE OF EDUCATION,  
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Staff meeting. on 18<sup>th</sup> Dec 2022.

All the staff members are gathered by 3:00 pm at Sr. Roselin's room. meeting was started by prayer.

Main points were discussed:

- ⇒ Macro teaching lessons dates were decided to conduct 12<sup>th</sup> to 14<sup>th</sup> Dec 2022.
- ⇒ For Third Semester students, internship dates were decided to send before Christmas holidays from 23<sup>rd</sup> Dec 2022 to 24<sup>th</sup> Jan 2023.
- ⇒ College Christmas date was decided to celebrate on 22<sup>nd</sup> Dec 2022.
- ⇒ Staff Christmas date was decided to celebrate on 19<sup>th</sup> Dec 2022.
- ⇒ University youth festival preparations for participate. dates are 15<sup>th</sup> to 17<sup>th</sup> Dec 2022.
- ⇒ Second Internal examination dates were decided to conduct from 6<sup>th</sup> to 9<sup>th</sup> Feb 2023.
- ⇒ University examinations are 14<sup>th</sup> to 20<sup>th</sup> Jan 2023.
- ⇒ Activity records, <sup>submission</sup> dates were decided from after immediate internship programme.
- ⇒ General papers activity records were decided to take after final examinations. Submission. Dates are 21<sup>st</sup> to 30<sup>th</sup> Feb 2023.

These are the points were discussed.

St. Athanasia  
Staff Secretary.



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T. Srinivasan  
Principal  
ST. JOSEPH'S COLLEGE OF EDUCATION  
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Staff meeting on 17<sup>th</sup> Feb 2023.

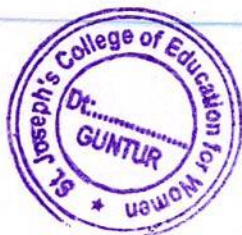
All the teaching staff gathered at Sr. Roseline's room by 3.00 p.m. Staff meeting was started with prayer by Sr. Roseline.

= Main agenda points are:

- ⇒ For B.Ed students IV Semester beginning was decided on 21<sup>st</sup> Feb 2023.
- ⇒ 21<sup>st</sup> Feb to 28<sup>th</sup> Feb dates for submitting the III semester activity records.
- ⇒ Teaching practice dates were decided to conduct for English medium on 27<sup>th</sup> Feb & 28<sup>th</sup> Feb and for Telugu medium on 1<sup>st</sup> & 2<sup>nd</sup> March 2023.
- ⇒ Block teaching dates was decided to send the schools from 13<sup>th</sup> March to 29<sup>th</sup> March.
- ⇒ For IV Semester first internal examinations was decided to conduct from 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup> & 6<sup>th</sup> of April 2023.
- ⇒ Second internal examinations dates were decided to conduct 26<sup>th</sup> April to 29<sup>th</sup> April 2023.
- ⇒ It was also decided to conduct B.Ed I semester first internal and for M.Ed internal examinations also decided to conduct at same dates i.e from 26<sup>th</sup> April to 29<sup>th</sup> April
- ⇒ For M.Ed IV Semester students M.Ed 2023, dissertations submission dates were decided on or before 30<sup>th</sup> April 2023.
- ⇒ International women's day was planned to conduct.

*T. Sravan Kumar*  
Principal

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*B. Deekonda*  
Staff Secretary

*T. Sravan Kumar*  
PRINCIPAL

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⇒ Jan 3<sup>rd</sup> 2022 is the reopening day.

⇒ Mainly staff meeting was focused and discussed about ZQAC & New educational policy system.

The staff meeting was concluded with coffee.

St. Akharamma  
Staff Secretary.

T. Srinivas  
Principal.

Staff meeting on 6<sup>th</sup> Jan 2022.

The staff meeting was conducted to discuss about the following points.

- ⇒ Internal examinations.
- ⇒ Final university examinations.
- ⇒ Sankranti Holidays.

⇒ For second semester students it was decided to conduct second internal exams 5<sup>th</sup> to 8<sup>th</sup> Jan 2022 and invigilator was allotted.

⇒ University final examinations was postponed to after pongal holidays.

⇒ 12<sup>th</sup> January decided to conduct competitions and pongal celebrations in our campus.

⇒ 13<sup>th</sup> Jan to 17<sup>th</sup> Jan 2022 was decided to give pongal holidays.

The staff meeting was concluded with coffee.

St. Akharamma  
Staff Secretary.

T. Srinivas  
Principal.

T. Srinivas  
PRINCIPAL

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